

**KAHANA FALLS
INTERVAL OWNERS ASSOCIATION
AND
ASSOCIATION OF APARTMENT OWNERS
ADA COMMITTEE MEETING
KAHANA FALLS RESORT**

WEDNESDAY, MARCH 21, 2018; 10:00 A.M. (HST)

MINUTES

I. CALL MEETING TO ORDER / ROLL CALL

Chairperson Kevin Ramage called the ADA committee meeting to order at 9:59 a.m. (HST) and welcomed everyone to the meeting. The following persons were in attendance:

Committee Members Present

Kevin Ramage	Chairperson
Jesse Arman	Member
Katherine Ivey	Member

Guests Present

Milton Jantzen
Karen Cornwell
Martin Hewitt

Management Present

Joanne Hallert	Director of Resort Operations
Suzie Moore	Resort General Manager
Kristen Makinen	Administrative Assistant

Guest

Mike Fitzgerald	Auditor, Fitzgerald and Associates
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II. APPROVAL OF AGENDA

Minutes from an ADA committee meeting held on March 15, 2017 were added to the agenda for approval.

III. APPROVAL OF MINUTES

The minutes from the March 15, 2017 meeting were approved as submitted.

The minutes of the September 26, 2017 ADA meeting included a typo in the word September in the document title. The minutes were approved with the noted correction.

IV. CONTINUING BUSINESS

The committee discussed the ADA report update; Kevin Ramage highlighted a few key items and Milton Jantzen noted that many items had already been completed.

Suzie Moore and Kevin Ramage answered any questions from the board. Suzie Moore noted that the timelines coincided with the reserve project timelines as that was most cost effective. Suzie Moore advised the board she had been scrutinizing the report to identify any errors.

V. CONTINUING BUSINESS

Kevin Ramage advised that Jesse Arman had asked to add benchmarking to the agenda.

Jesse Arman explained he felt that goals and progress needed to be clearly identified and documented.

Karen Cornwell stated that she wished for a record of why decisions were made to revisit them in the future when similar issues arise. It was agreed that this document would be best as a board reference only.

VI. ADJOURNMENT

The committee meeting adjourned at 10:23 a.m. (HST).

Submitted by:
Trading Places International
Its: Managing Agent

Approved by:
Kahana Falls ADA Committee

By: _____
Joanne Hallert
Director of Resort Operations

By: _____
Kevin Ramage
Chairperson