

**KAHANA FALLS  
INTERVAL OWNERS ASSOCIATION  
AND  
ASSOCIATION OF APARTMENT OWNERS  
NOMINATING COMMITTEE MEETING**

**Wednesday, March 25, 2015 – 9:00 a.m. (HST)  
Kahana Falls Resort**

**MINUTES**

**I. CALL MEETING TO ORDER / ROLL CALL INTRODUCTIONS**

Chairperson Milton Jantzen called the meeting to order at 10:20 a.m. (HST) and welcomed everyone to the meeting. The following persons were in attendance:

**Committee Members Present**

Milton Jantzen	Chairperson
Karen Cornwell	Member
Kevin Ramage	Member

**Guests Present**

Katherine Ivey  
Jesse Arman  
Martin Hewitt

**Management Present**

Loren Gallagher	President and CEO
Gail Turner	Sr. Vice President of HOA Accounting
Tom O'Brien	Sr. Vice President of Resorts
Joanne Hallert	Director of Resort Operations
Suzie Moore	Resort General Manager
Amy Strange	Administrative Assistant

**II. APPROVAL OF AGENDA**

The agenda was unanimously approved with no objections.

**III. APPROVAL OF MINUTES**

A motion to approve the minutes of the September 18, 2014 Nominating Committee meeting was made by Karen Cornwell duly seconded by Jesse Arman and unanimously approved.

#### **IV. NEW BUSINESS**

##### **Annual Meeting Preparation**

The committee discussed the upcoming annual meeting.

##### **Committee Recommendation**

The committee discussed the 2015 candidates for election.

A motion was made and unanimously approved to recommend that the board cast their votes in the 2015 election for the incumbents up for re-election.

##### **Nominating Process Review**

The committee discussed continuing the established Nominating Committee process.

The committee agreed to update each of their self-ratings on the board member skills sheet and send to Milton Jantzen.

The committee reviewed the current nominee interview evaluation and asked that management maintain the interview evaluation sheet for each candidate up for election.

The committee requested that management look into a centralized electronic repository for all of their board documents for new and existing board members' accessibility.

#### **V. ADJOURNMENT**

A motion to adjourn was made by Kevin Ramage, duly seconded by Karen Cornwell and unanimously approved.

Meeting adjourned at 10:31 a.m. (HST).

Submitted by:  
Trading Places International  
Its: Managing Agent

Approved by:  
Kahana Falls Nomination Committee

By: \_\_\_\_\_  
Joanne Hallert  
Director of Resort Operations

By: \_\_\_\_\_  
Milton Jantzen  
Chairperson